

**REQUIRED DOCUMENTATION FOR  
REGISTRATION**

**Original Birth Certificate (Long Form)**

**Copy of Most Recent Physical**

**Copy of Immunization Records**

**Copy of Mortgage Statement or Lease**

**(PK only) Copy of W2's or Tax Return**



Student Resides with:  Mother  Father  Other \_\_\_\_\_

Parent #1 Relationship:  Mother  Father  Other \_\_\_\_\_

Parent #1: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent #1 Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent #2 Relationship:  Mother  Father  Other \_\_\_\_\_

Parent #2: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent #2 Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Contact #1: \_\_\_\_\_

Emergency Contact #1 Phone: \_\_\_\_\_

Emergency Contact #2: \_\_\_\_\_

Emergency Contact #2 Phone: \_\_\_\_\_

\* \* \* \* \*

OFFICE USE ONLY

Start Date: \_\_\_\_\_ Enrollment Date: \_\_\_\_\_

Bus In: \_\_\_\_\_ Bus Out: \_\_\_\_\_

Other Transportation: \_\_\_\_\_

Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

SASID#: \_\_\_\_\_ Lunch ID# \_\_\_\_\_

School Readiness Eligible \_\_\_\_\_ yes \_\_\_\_\_ no

**BROOKLYN ELEMENTARY SCHOOL**  
**BUS REQUEST FORM**

# 48 HOUR NOTICE NEEDED

**DATE:** \_\_\_\_\_ **START DATE:** \_\_\_\_\_

**STUDENT'S NAME** \_\_\_\_\_ **GRADE** \_\_\_\_\_

**IS STUDENT PRE-K ? (PLEASE CIRCLE) YES NO SESSION: AM PM**

**HOME ADDRESS** \_\_\_\_\_

**PICK UP ADDRESS**

M \_\_\_\_\_

T \_\_\_\_\_

W \_\_\_\_\_

TH \_\_\_\_\_

F \_\_\_\_\_

**DROP OFF ADDRESS**

M \_\_\_\_\_

T \_\_\_\_\_

W \_\_\_\_\_

TH \_\_\_\_\_

F \_\_\_\_\_

**PARENTS SIGNATURE:** \_\_\_\_\_

.....

**OFFICE USE ONLY:**

PICK UP BUS #

DROP OFF BUS #

DATE DRIVER NOTIFIED:

Dear Parent or Guardian,

In order to provide your child with the best education possible, we need to know about his/her language and education background. There are no right or wrong answers to the questions below. Your honesty and thoughtfulness in answering these questions is greatly appreciated and will directly benefit your child's education.

**About your child:**

If there is more than one language spoken in your house, please feel free to include them all in your answers.

When your child was a baby:

1. What language did you speak to your child when he/she was a baby or young child? \_\_\_\_\_
2. In what language did your child say his/her first words? \_\_\_\_\_
3. In what language did your child speak as a baby or young child? \_\_\_\_\_
4. What language did other people in your house (other caregivers, babysitters, siblings, relatives) speak to your child when he/she was a baby or young child? \_\_\_\_\_
5. What language did you use to sing and/or read to your child when he/she was a baby or young child?  
\_\_\_\_\_

At the present time:

1. What language is spoken in the child's home or residence most of the time? \_\_\_\_\_
2. What language do you mostly use to speak to your child now? \_\_\_\_\_
3. What language does your child mostly speak to you? \_\_\_\_\_
4. What language does your child prefer to speak to others (siblings, caregivers, babysitters, relatives)? \_\_\_\_\_
5. When you have to give your child directions quickly which language do you use?  
\_\_\_\_\_

Other School Experiences:

1. Did your child attend Preschool? \_\_\_\_\_ If yes, what was the language used by the teachers? \_\_\_\_\_

**For students entering school in a grade other than kindergarten:**

1. Does your child know how to read? \_\_\_\_\_ If yes, in what language? \_\_\_\_\_  
Does your child know how to write? \_\_\_\_\_ If yes, in what language? \_\_\_\_\_  
Does your child know how to read and write in his/her first language? \_\_\_\_\_
2. Is this the first time the child has attended a school in the United States? \_\_\_\_\_

3. If no, where did he/she go to school previously? \_\_\_\_\_ What language was used for instruction? \_\_\_\_\_
4. Was there any interruption in your child's education? \_\_\_\_\_ If so, for how long? \_\_\_\_\_
5. Was your child in a rural or urban setting? \_\_\_\_\_
6. What was the length of the school day? \_\_\_\_\_
7. Did your child attend school daily/consistently? \_\_\_\_\_
8. In what month did the school year begin? \_\_\_\_\_
9. In what month did the school year end? \_\_\_\_\_
10. When were school vacations? \_\_\_\_\_
11. Has your child ever had difficulties learning? \_\_\_\_\_ If yes, please explain briefly \_\_\_\_\_
12. Has your child ever received special services (teachers) to help his/her learning? \_\_\_\_\_ if yes, please explain briefly \_\_\_\_\_
13. Is there anything more you would like to tell us about your child' prior school experience? \_\_\_\_\_

### Parent/Caregiver Questions

1. In what language would you like to receive written information from the school? \_\_\_\_\_
2. In what language would you prefer to communicate orally with school staff? \_\_\_\_\_

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

BROOKLYN PUBLIC SCHOOLS  
BROOKLYN ELEMENTARY SCHOOL  
PREKINDERGARTEN PROGRAM

CHILD'S NAME: \_\_\_\_\_

PARENT/GUARDIAN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

MEMBERS OF HOUSEHOLD:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL FAMILY SIZE: \_\_\_\_\_

FOR OFFICE USE ONLY

SALARY INFORMATION

DATE COLLECTED: \_\_\_\_\_

PAY STUBS \_\_\_\_\_ #

MOTHER \_\_\_\_\_ FATHER \_\_\_\_\_

W-2'S \_\_\_\_\_ #

MOTHER \_\_\_\_\_ FATHER \_\_\_\_\_

TAX RETURN \_\_\_\_\_

MOTHER \_\_\_\_\_ FATHER \_\_\_\_\_

TOTAL ANNUAL SALARY \_\_\_\_\_

Percentage of State Median Income (SMI) \_\_\_\_\_ %





## STATUTORY REQUIREMENTS

### 1) Students living with parents

If a student is living with parents or guardians, the school district must ascertain whether they are living in the district. The parents should be asked to give the address of their house or apartment, and to provide evidence of residence, such as a driver's license for that address, utility bills made out to that family at that address or other information to establish that they are actually living at the house or apartment in question. District officials can ask for a copy of the lease if the family is renting.

### 2) Student living with one parent

Practically speaking, a student will be eligible to attend school in the school district if either parent resides there, regardless of whether the parent residing in the district has custody. Legal custody is not required for a student to be eligible for school accommodations. Rather, the question is simply whether the child is actually residing in the district. However, if a student claims to be living with a parent in a particular school district, it may be difficult for the district to show otherwise. Spending some nights with the other parent will not change the residency of the student, and hearing officers and the courts will be sympathetic to the wishes of divorced parents to have their children spend substantial time with each parent. The facts of the case govern, however, and the actual residence of the student, not the wishes of the parents, is the dispositive factor. See *West Hartford Board of Education v. State Board of Education*, 2002 Conn. Super. LEXIS 2097 (Conn.Super.2002)